

Agenda (Guest)

Community Pharmacy Herefordshire & Worcestershire (H&W LPC)

Meeting 26th September 2024

Woodland Room, [Worcester Countryside Centre Wildwood Drive, Worcester WR5 2LG](#) ·

Box Links	
CHAIR	Anurag Hegde
MEMBERS CP H&W LPC	Wayne Ryan, Akwal Singh, Jeet Patel, Anurag Hegde, Harpal Bhandal, Carl Rose, Paul Rowley, Lucy Corner, Amarjit Tanday
IN ATTENDANCE (non-voting)	Fiona Lowe, Zoe Ascott, Eva Cardall
APOLOGIES	Sarah Frewin
GUESTS	ICB: Alison Rogers, Siobhan Hemans, Gemma Wareing, Caroline Horton, George Eldridge
START & FINISH	Subgroups 9.15 -10 – Governance and Exec / Finance AGM over lunch 1-2pm Main Meeting 10-1 and 2-3pm. Followed by meeting with Beccy – PCN Lead

Item	Lead	Time	Notes	Open / closed	Actions / Outputs
Arrival and coffee		09:15	Subgroup Meetings as needed		Complete DoI and form groups below
Governance Group Meeting Lucy, Zoe, Carl	Lucy	09.15 – 10.00	Minutes and any matters arising	CLOSED	
Executive & Finance Group Meeting Fiona, Anurag, Jeet and Wayne	Anurag	09.15 – 10.00	Latest financial position, Team Reviews cycle (interim October ahead of November joint Exec) Succession Planning – ahead of Joint Exec	CLOSED	
			Main Meeting from 10.00		



1. Welcome, DOI, Minutes AOB, matters arising	AH / FL	10.00	Minutes in Box – closed sections marked (July 2024),	CLOSED	Agree any changes to minutes and closed sections
2. Closures, Market Entry and PNA	FL / ZA	10.15	PNA and market changes discussion and rurality	CLOSED	
3. Subgroup Feedback	LC / AH	10.30		CLOSED	
Welcome to guests & coffee available		10.50	OPEN SESSION		ICB – George, Gemma, Alison, Siobhan and Caroline
5. ICB Update	AR	11.00	Strategy, Services, PCN Engagement Leads etc Progress on Work Plan – OO Hospital Services and Intervention Scheme Data and Payments AV and EOL	OPEN	Limited use of Lead funding for accelerator sites only
6. Vaccinations	GE	12.00	Covid Vaccination Programme	OPEN	
7. Services	EC	12.20	Local Services National Services & local implementation Planning for Event and support required	OPEN	Planned Date:
ANNUAL GENERAL MEETING 2024	All	Declare open at 13.00– Declare closed at 14.00	AGM & Working Lunch	Annual Report and CPE Update Voting in advance of AGM and during AGM – results declared	CLOT 1–2.30 –
8. MP Visit feedback plus MP responses to date	AH / ZA	14.00		CLOSED	
9. CPE Chair's meeting feedback	AH	14.15		CLOSED	



10. Social media	AH / EC	14.30	Success – request for support for blogs – reminders etc	OPEN	
11. Marketing Services & Stakeholder Engagement	AH / FL	14.45		OPEN	
11. CCA Questions	AH	15.00	See Box for proposed answers	CLOSED	
12. AOB	AH	15.05	LPC Conference – attendees – November 7 th London – 1 unallocated place	CLOSED	FL & AH attending confirmed 1 place:
	EC & FL to visit Beccy – PCN Lead – 15.15/ 15.30				

Date	Location	Subgroups meeting	Guests	Notes
Main LPC Meetings				
26th September 2024	Worcester Woods	as needed - AGM	TBC as AGM	AGM 1-2
16th January 2025	Perdiswell	Governance & Exec / Finance/ Services		
13th March 2025	Perdiswell			
15th May 2025	Perdiswell			May or July Hereford location
10th July 2025	Hereford			May or July Hereford location
25th September 2025	TBC – Bank House?			
Other Meetings				
14th November 2024	Perdiswell	Joint Exec Meeting		
13th February 2025	Citrus Hotel	Joint Exec Meeting		