



Agenda

Community Pharmacy Herefordshire & Worcestershire (H&W LPC)

Meeting 21st September 2023

VIA TEAMS: [Click here to join the meeting](#)

Governance & Regs Group plus Exec& Finance – will be in October 2023 / January 2024

Box Links					
CHAIR	Anurag Hegde				
MEMBERS CP H&W LPC	Wayne Ryan, Akwal Singh, Jeetendra Patel, Anurag Hegde, Danielle Brennan, Harpal Bhandal, Carl Rose, Kuljit Takhar, Lucy Corner, Amarjit Tandy				
IN ATTENDANCE (non-voting)	Fiona Lowe, Eva Cardall				
APOLOGIES					
GUESTS	Alison Rogers ICB – Pharmacy Integration and Medicines Assurance Lead. Farzana Mohammed ICB – Workforce Lead Karen Hatton – Activity – Managing Change Training Session				
START & FINISH	09:00 – 15:30				
Item	Lead	Time	Notes	Open / closed	Actions / Outputs
1.Welcome, DOI, Minutes, AOB, Market Entry, action tracker – matters arising	AH / FL	09:00	Minutes in Box – closed sections marked Skills audit summary for note on Box – pick up after AGM outputs	CLOSED	Agree any changes to minutes and closed sections
2.Welcome to Karen	AH	09:30	Introductions	OPEN	
3.Managing Change	KH	09:30	<i>To include a morning break.</i> <i>In this workshop we will be exploring perceptions of and responses to change, as well as using a variety of models that support positive ways to influence change and work towards change success.</i>	OPEN	



			<p><i>It will be helpful if you can come to this session with your own thoughts and views on one of the three changes listed below, as we will be using these in a planning exercise towards the end of the session.</i></p> <ul style="list-style-type: none"> <i>National Focus – CCS Launch – including writing to patient notes</i> <i>Local Focus – IP Pathfinder Programme</i> <i>Workplace Culture Focus – Contract now under ICB delegated from NHSEi – implications on ways of working</i> 		
	All		LUNCH Break 13:00 – 13:20		
4. Feedback from morning session	AH	13:20	Brief discussion as to what we can use from the session to help with all the change to come	OPEN	Useful tools noted
5. Welcome guests	AH	13:30	Jas, Farzana and Alison – introductions	OPEN	
6. ICB & Workforce update & DPP	FM / AR	13:35	Workforce presentation and actions. ICB Update and Joint Plan – See Box	CLOSED	Next Steps
7. CPE Update	JH	14:20	Update on work of CPE – see summer presentation on Box	CLOSED	
8. AGM Planning	FL / AH	14:50	<p>For Note: Accounts, Annual Report, Accompanying Letter all on Box and website. (Sent out 19th September for voting)</p> <p>Workshops support: Fuller – Team of Teams, Stakeholder mapping & prioritising, Workforce & Training, IP Pathfinder, Pharmacy Connect – IT system, Joint Plan with ICB, New Services – CCS, OC & BP etc.</p>	OPEN	<p>Discussed last meeting</p> <p>Leads established, guests, list of sessions</p>
9. Governance	AH / FL	15:20	ToR – any feedback – please review before meeting – on Box – to pick up again October / January when more out from CPE	OPEN	
AOB and meeting close CCA questions	AH	15.00	Feedback from new members	OPEN	



Next Meetings	<p>26th October – AGM at PYPLC Worcester 9.30–3.30 Activity 3 – workshop</p> <p>18th January 2024 – F2F – TBC – (<i>Beefeater Three Pears – Worcester J6 M5</i>)</p> <p>14th March 2024 – PYPLC – Activity 3</p>	<p>Joint Execs</p> <p>Nov 16th PYPLC – Beech – team build – TRUST pyramid and strategy</p> <p>26–28th TBC Feb 2024</p>
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Priorities agreed	LPC
contractor engagement	Both
adv services	Both
max revenue services	CPHW
making things easy	CPHW
ICB engagement	Both
new CPCF	Both
workforce	Both
stakeholder management	Both