



Minutes Community Pharmacy H&W Meeting 19th May 2022 held at Woodland Room, Countryside Centre, Worcester. 9.30-14.00

In attendance:

Fiona Lowe (FL) + Members: In person: Anurag Hegde (AH), Wayne Ryan (WR), Jeet Patel (JP), Danielle Brennan (DB), Sally-Anne Rowberry (SR). Remote Members: Salman Ahmad (SA)

Guests:

In person: Alison Rogers – CCG Lead 10.00 – 13.00

Remote: Jackie Buxton 11.15-11.45 – Pharmacy Integration Senior Lead – Midlands and Sandeep Dhami (RSG and AIMp) 12 – 12.30– re Wright Review and RSG proposal out to vote

Apologies:

Zoe Ascott, Akwal Singh & Mitesh Bhalla

Abdul Mannan Nawaz – DNA (second consecutive meeting missed)

1. Standard agenda items (**open**) FL

DOI – no changes declared – **For note**

Minutes approved – FL & ZA to review closed vs open prior to publishing on website. **Action**

Market Entry – Leominster – LPC repeat of original response approved. **Decision**

Discussion re change in opening hours since Covid - as many pharmacies have reduced their supplementary hours. Caution to ensure that PNA whilst reflecting the change does not make a GAP in provision apparent – check all drafts. Also, promote the method of adding in funded Rota to support meeting any additional needs wrt hours. **Action**

Welcomed Danielle to the LPC, expense policy and claim form to be sent following meeting. The PSNC generic template adopted with claims within 2 months expected. The LPC has the option to add Members to payroll should that be required to meet HMRC requirements. A monthly record will be maintained of all hours put through payroll. **Action**

Some discussion about whether possible to expand the office function to take on a neighbouring LPC, with contribution to allow additional resource and space to accommodate this particularly around communications / website may be all functions. For consideration after current resource resolved for AHW. Add to July agenda subject to successful recruitment of support staff. **Action**

2. Finance Update (**closed**) –

3. CCG Update (**closed**) – AR

4. Pharmacy Integration Update – JB – (closed)

5. RSG update – the proposal for consideration and voting by Contractors – SD (**closed**)

6. Websites – FL

7. AOB – FL

Document on Box for note on the agenda highlighted for future reading including service update and IPMO documents.

Hypertension – PCN pilots – referral to LPC working groups Herefordshire – WR and Worcestershire – SA

CCA report – AH / WR completing

Main Meeting closed at 14.00